

Legal

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Website disclaimer

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Privacy Policy

We respect the privacy of everyone who visits this website. As a result we would like to inform you regarding the way we would use your personal data. We recommend you to read this 'Privacy Policy' and 'Controlling your Personal Information and Data Protection' sections so that you understand our approach towards the use of your personal data.

By submitting your personal data to us, you will be treated as having given your permission – where necessary and appropriate – for disclosures referred to in this policy.

One of the purposes of our website is to inform you of who we are and what we do. We collect and use personal information (including name, address, telephone number and email) to better provide you with the required services, or information. We would therefore use your personal information in order to:

- respond to queries or requests submitted by you
- process orders or applications submitted by you
- administer or otherwise carry out our obligations in relation to any agreement you have with us
- anticipate and resolve problems with any goods or services supplied to you
- create products or services that may meet your needs.

To optimise our services we may wish to use your personal data for direct marketing. As we respect your privacy we will only use your personal data for this purpose when you are aware thereof and if required we will request your consent prior to using your personal data for direct marketing.

Additionally, if at any time you wish us to stop using your information for any or all of the above purposes, please contact us as set out below. We will stop the use of your information for such purposes as soon as it is reasonably possible to do so.

These third parties will not use your personal information for any other purposes than what we have agreed with them. Aston Manor requests those third parties to implement adequate levels of protection in order to safeguard your personal information.

Except as set out in this privacy policy, we will not disclose any personally identifiable information without your permission unless we are legally entitled or required to do so (for example, if required to do so by legal process or for the purposes of prevention of fraud or other crime) or if we believe that such action is necessary to protect and/or defend our rights, property or personal safety and those of our users/customers or other individuals.

Please be assured that we will not use your information for any of the purposes if you have indicated that you do not wish us to use your information in this way when submitting the information or at a later stage.

We may automatically collect non-personal information about you such as the type of internet browsers you use or the website from which you linked to our website. We may also aggregate details which you have submitted to the site (for example, your age and the town where you live). You cannot be identified from this information and it is only used to assist us in providing an effective service on this web site. We may from time to time supply third parties with this non-personal or aggregated data for uses in connection with this website. Please also read our Cookies Policy which can be found [here](#).

We aim to keep our information about you as accurate as possible. If you would like to review, change or delete the details you have supplied us with, please contact us as set out below.

We have implemented technology and policies with the objective of protecting your privacy from unauthorised access and improper use and will update these measures as new technology becomes available, as appropriate.

From time to time we may make changes to this privacy policy. If we make any substantial changes to this privacy policy and the way in which we use your personal data we will post these changes on this page and will do our best to notify you of any significant changes. Please check our privacy policy on a regular basis.

Controlling your Personal Information and Data Protection

You may choose to restrict the collection or use of your personal information in the following ways:

Whenever you are asked to fill a form on the website there will only be an 'opt in' option please only tick that box if you are happy for your personal details to be passed to third parties for direct marketing purposes. You may change your mind at any time please write to Jamie Weall, Data Controller, Deykin Avenue, Witton, Birmingham B6 7BH or email info@astonmanor.co.uk . You must include proof of your identity.

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you promotional information about third parties which we think you may find interesting if you tell us that you wish this to happen.

Aston Manor are fully compliant with the General Data Protection Regulations 2016 (2016/679/EU). The nominated Data Controller is Jamie Weall, Head of Compliance.

Aston Manor's detailed Data Protection Act Policy can be supplied upon request to info@astonmanor.co.uk

You may request details of personal information which we hold about you under the General Data Protection Regulations 2016. There are no fees for this. If you would like a copy of the information held on you please write to Jamie Weall, Data Controller, Deykin Avenue, Witton, Birmingham B6 7BH or email info@astonmanor.co.uk . You must include proof of your identity. All responses will be dealt with within 40 days.

If you believe that any information we are holding on you is incorrect or incomplete or if you would like your details removed from our database please write to Jamie Weall, Data Controller, Deykin Avenue, Witton, Birmingham B6 7BH or email info@astonmanor.co.uk

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by our privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

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